

## European Data Protection Board (EDPB) Specific Privacy Statement (SPS)

### EDPB public conferences

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#### 1. Introduction

The European Data Protection Board (“**the EDPB**”/“**we**”/“**us**”/“**our**”) organises public conferences on topics relating to its tasks. Such public conferences can be in person, online, or in hybrid format.

This privacy statement explains how we process personal data to organise such conferences.

#### 2. Who is responsible for the processing of your personal data and under which legal grounds is it processed?

The EDPB is the controller for the processing of personal data for the purposes of public conferences.

For the purposes of the organisation, management, running and follow-up of a public conference, we process your personal data for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body under Article 5(1)(a) and (2) of Regulation (EU) 2018/1725. More specifically, the EDPB Secretariat is responsible for the communication with other institutions and the public, as provided in Article 75(6)(c) GDPR.

We rely on Article 10(2)(e) of Regulation (EU) 2018/1725 for the processing of any special categories of personal data<sup>1</sup> which you might include when taking the floor in the public conference or in the chat function of the conference tool or upon providing us with your feedback in a follow up action.

Please note that, for the purposes of running a public conference, the meeting room may be equipped with cameras which film in-person participants. This may include wide shots of the room and closer shots which focus around participants who take the floor, e.g. when speaking or when asking questions to the panellists, so that the image can be displayed on a screen for other participants (including those online) to see. Participants joining online have the option to deactivate their cameras if they do not wish to be filmed.

We will share the name of speakers (including panellists and moderators) for the purposes of the organisation, management, running and follow-up of a public conference for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body under Article 5(1)(a) and (2) of Regulation (EU) 2018/1725, as indicated above. Further, we may share the names of general attendees (e.g. audience members) with the other participants in the public conference on the basis of your consent (Article 5(1)(d) and Article 7 of Regulation (EU) 2018/1725).

To include you on a contact list in order to inform you of future initiatives and events we may organise, as well as for the publication and dissemination of results from the event (where applicable), we rely on your consent in accordance with Article 5(1)(d) and Article 7 of Regulation (EU) 2018/1725.

If we take photos or videos of the public conference, you may be included in such photos or videos based on your consent. We will use such content for communication purposes, including in publications on our website and our social media accounts.

Where we are required to process your personal data to comply with a legal obligation (e.g. when a relevant EU body such as the European Court of Auditors carries out an audit or investigation, or for the purposes of requests for access to documents in accordance with Regulation (EC) 1049/2001<sup>2</sup>), the lawfulness of such processing rests on Article 5(1)(b) and (2) of Regulation (EU) 2018/1725. For the processing of any special categories of personal data, which you might refer to when taking the floor in the public conference or in the chat function of the conference tool or upon providing us with your feedback in a follow up action, depending on the purpose, Article 10(2)(f) and (g) Regulation (EU) 2018/1725 may apply.

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<sup>1</sup> That is “personal data revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union membership, and the processing of genetic data, biometric data for the purpose of uniquely identifying a natural person, data concerning health or data concerning a natural person’s sex life or sexual orientation. See Article 10(1) of Regulation (EU) 2018/1725.

<sup>2</sup> Regulation (EC) No 1049/2001 of the European Parliament and of the Council of 30 May 2001 regarding public access to European Parliament, Council and Commission documents, OJ L 145, 31.5.2001, p. 43–48.

In case your personal data is published on the X (Twitter) or LinkedIn accounts of the EDPB<sup>3</sup>, these companies might carry out further processing of those data for which they are separate controllers<sup>4</sup>.

In case Cisco Webex is used as a video-conferencing tool, the European Parliament (EP) is a separate controller regarding the processing of personal data via Cisco Webex. The EP is a controller regarding certain technical and legal aspects of Webex that it decides upon, such as, for example, the contractual clauses concluded with Cisco and the technical customisation done at ITEC level, over which the EDPB does not have any control nor the possibility to alter<sup>5</sup>.

Separately, the EDPB is a controller for the processing of personal data when actively using features in Webex for the event (this includes, for example, choices made on the use of the meeting recording feature).

For the collection of expressions of interest in participating in the public conference, as well as the collection of your views, we may rely on the EU Survey tool of the European Commission. The European Commission acts as a processor by providing us with this tool. Please note that when using EU Survey, the European Commission may gather your personal data for its own purposes, in which case it is controller for that separate processing<sup>6</sup>.

The authentication tool used when replying via EU Survey is EU Login. This is a tool of the European Commission for which the European Commission is a separate controller<sup>7</sup>.

### **3. What personal information do we collect, for what purpose, through which technical means and how did we obtain them?**

#### ***3.1 Processed personal data***

To organise the public conference, including, sending invitations and calls for expression of interest in participating, as well as to carry out any follow up actions, we may process the following personal data on a need-to-know basis:

- (a) your name and surname;
- (b) your email address;
- (c) your professional affiliation and sector of employment;
- (d) your role/occupation/title;
- (e) your professional address and phone number;

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<sup>3</sup> See relevant privacy notices [https://www.edpb.europa.eu/system/files/2023-11/edpb\\_sps\\_twitter\\_account\\_en.pdf](https://www.edpb.europa.eu/system/files/2023-11/edpb_sps_twitter_account_en.pdf) and [https://www.edpb.europa.eu/system/files/2024-04/20240403\\_sps\\_linkedin\\_page\\_en.pdf](https://www.edpb.europa.eu/system/files/2024-04/20240403_sps_linkedin_page_en.pdf)

<sup>4</sup> To learn more about how these platforms process your personal data, we encourage you to read their privacy policies <https://www.linkedin.com/legal/privacy-policy> and <https://twitter.com/en/privacy>.

<sup>5</sup> For more information on the processing of personal data via Cisco Webex, please consult the European Parliament (hereinafter “EP”) data protection statement <https://www.europarl.europa.eu/data-protect/reportPdf/printPrivacyStatement.do;jsessionid=0CC8F364B5DD0BDB79943F458451A72B?prefix=V3&nr=570>

<sup>6</sup> For more information on the processing of personal data by EU Survey of the European Commission you may read <https://ec.europa.eu/eusurvey/home/dpa> and <https://ec.europa.eu/eusurvey/home/privacystatement>.

<sup>7</sup> For more information, please consult the relevant record of the European Commission, DPR-EC-03187.1, available at <https://ec.europa.eu/dpo-register/detail/DPR-EC-03187>.

- (f) your banking data, where reimbursement is foreseen, for instance if you are a speaker;
- (g) where the public conference is held remotely, any personal data required by service providers (e.g. videoconferencing providers) to ensure participation in the public conference or event;
- (h) photo and biography of the speakers for reference;
- (i) material (e.g. slides) that may be shared with participants after the public conference;
- (j) any views expressed or any comments that you may type in the chat function of the conferencing tool;
- (k) photographs and audio-video recording of speakers participating in the panel, and, depending on the public conference, of participants to the public conference and in Q&A sessions;
- (l) any views you may express in follow-up actions after the public conference.

Any views, substantive contributions and/or expertise expressed in connection to the public conference – including those expressed orally during the public conference, those shared in writing through the chat function of conferencing tool, or those otherwise shared by writing – are not expected or required to include confidential information or special categories of personal data.

We may create summaries of:

- The contributions from panellists and other invited speakers. These summaries may include quotations from those contributions which will be directly attributable to those speakers; and/or
- Contributions from general participants, including audience members, provided in written form via chat function of the conferencing tool, in spoken form from in-person audience members, and in feedback provided in follow up actions. These summaries will be written in a general form which does not allow for the identification of individual contributors, with contributions being aggregated where appropriate.

Such summaries could be communicated to the EDPB members or become public such as statistics or reports.

### ***3.2 Purpose of the processing***

We are processing your personal data to organise, manage and run the public conference, which includes inviting and registering speakers and participants, managing participations, ensuring in-person and online access to the public conference, communicating on the public conference and carrying out any follow-up action.

With your consent, we may collect some of the personal data referred to in section 3.1. above to be integrated in a single contact list to contact you on future initiatives and events that we may organise.

### ***3.3 Technical means***

- a) To organise remote conferences, we may rely on external video conferencing tools such as Webmeeting or CISCO Webex;

- b) To collect expressions of interest in participating in the public conference, to ensure participants' registrations, as well as to collect feedback of the participants including in follow up actions of the public conference, we may rely on external systems, such as EU Survey of the European Commission. EU Login, also a tool of the European Commission, is used for authentication on EU Survey;
- c) For in-person public conferences, we rely on IT platforms in order to invite participants and, where applicable, to reimburse them (e.g., speakers) – such as European Commission's AGM<sup>8</sup> – and in order to ensure secure access to European Commission's or European Parliament's buildings – such as Vpass of the European Commission<sup>9</sup> or Vpass of the European Parliament;<sup>10</sup>
- d) Email services can be used to contact participants for different reasons, including to answer any queries.

### **3.4 Source of obtaining your personal data**

Personal data are mainly collected directly from the participants, such as via the registration form.

Certain information such as email addresses of speakers and participants invited to attend the public conference may be collected from publicly available sources and will be deleted within one month from the time of the first communication should the recipient refuse participation or in case of no reply.

### **4. Are your personal data subject to any international transfers?**

No personal data are subject to transfers outside of the EEA.

### **5. Who has access to your information and to whom is it disclosed?**

Your personal data may be disclosed to the following:

- EDPB members and EDPB Secretariat staff members on a need-to-know and need-to-do basis;
- Where appropriate, the other participants to the public conference;
- The EDPS, as a joint controller for the purposes of reimbursing travel costs via the AGM tool;
- The European Commission:
  - acting as a processor in relation to EU Survey; and/or
  - acting as a separate controller for Vpass and for any processing it carries out for its own purposes in relation to EU Survey and EU Login;
  - where necessary, in the context of its participation in the EDPB activities, in application of Article 68(5) GDPR;

<sup>8</sup> You can find more information about AGM (Advanced Gateway to your Meetings) here: <https://ec.europa.eu/tools/agm/de/what-agm>, and about how it processes personal data here: <https://ec.europa.eu/dpo-register/detail/DPR-EC-01141>.

<sup>9</sup> [https://commission.europa.eu/document/download/bbcdffbc6-6114-46ff-9a06-ea7bc545c01e\\_en?filename=privacy\\_statement\\_pacs\\_en.pdf](https://commission.europa.eu/document/download/bbcdffbc6-6114-46ff-9a06-ea7bc545c01e_en?filename=privacy_statement_pacs_en.pdf)

<sup>10</sup> <https://www.europarl.europa.eu/data-protect/reportPdf/printPrivacyStatement.do;jsessionid=538ED3775AF5A0141A05980C26D46A71?prefix=V3&nr=818>

- The European Parliament:
  - acting as a processor, for the provision of technical services, including Webmeeting, where relevant and necessary;
  - acting as a separate controller in relation to the use of Vpass and upon providing Cisco Webex; and
- In case of an online or hybrid public conference, the names of the participants joining online (as entered into the video conferencing tool by the participants themselves) may be made available to the other participants for the duration of the online or hybrid event;
- In case personal data, such as videos or photos, are published on the X (Twitter) or LinkedIn accounts of the EDPB, these companies might carry out further processing of those data for which they are separate controllers;
- Members of the public:
  - in case videos or photos of the public conference are published on our website and/or social media accounts, or
  - in the context of requests for access to documents, in accordance with the provisions of Regulation (EC) 1049/2001 or Council Regulation (EEC, Euratom) 354/83<sup>11</sup>.

## **6. How do we protect and safeguard your information?**

We keep our copies of your personal data on restricted and password-protected servers, with access limited on a need-to-know or need-to-do basis. Physical access to our premises is protected and restricted to authorised personnel only.

## **7. How can you verify, modify or delete your information?**

As the individual to which the personal data relates, you can exercise the following rights:

1. access to your personal data under Article 17 of Regulation (EU) 2018/1725;
2. rectify your personal data under Article 18 of Regulation (EU) 2018/1725;
3. erase your personal data under Article 19 of Regulation (EU) 2018/1725;
4. restrict the processing concerning yourself under Article 20 of Regulation (EU) 2018/1725; or
5. exercise the right to data portability under Article 22 of Regulation (EU) 2018/1725.

Please note that these rights are not absolute rights, which means that some exceptions may apply. These rights are applied on a case-by-case basis.

In addition, where relevant, you can object to the processing of your personal data under Article 23 of Regulation (EU) 2018/1725 for reasons relating to your particular situation. When you contact us to exercise this right, please explain these reasons. We will remove your personal data, unless we can demonstrate compelling legitimate grounds for the processing that override your interests, rights and freedoms.

We do not use your personal data for automated decision-making.

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<sup>11</sup> Council Regulation (EEC, Euratom) No 354/83 of 1 February 1983 concerning the opening to the public of the historical archives of the European Economic Community and the European Atomic Energy Community.

For any processing of your personal data based on your consent, you can withdraw your consent at any time, without any consequence, and as easily as you have provided it (i.e. by sending an email to the contacts indicated in section 9 below). However, please be aware that this will not affect the lawfulness of the processing based on your consent prior to withdrawing it. Further, please be aware that in case of publication on our social media accounts, the respective rules of LinkedIn<sup>12</sup> and X (Twitter)<sup>13</sup> as to deletion will also apply to any data held by them and over which they are considered the controller.

To exercise your rights as a data subject, please see sections 9 and 10 below.

## **8. For how long do we keep your data?**

Personal data processed for the purposes of the event are kept for 5 years<sup>14</sup>.

Any audio-video recording and photos published online by the EDPB, on its website and/or social media accounts, will remain available online for as long as they are published.

Your personal data may be part of documents with historical or administrative value, which are selected for preservation in the EDPB records. In this case, the personal data they contain will be kept indefinitely and - unless an exemption applies - be made public in accordance with Regulation (EEC, EURATOM) 354/83 on the opening to the public of historical archives after 30 years.

## **9. Time limit for addressing your data modification request**

After receiving your request, we have one month to provide information on action taken on your request. We may extend this period by two further months, taking into account the complexity and number of the requests. In that case, we will inform you of the extension and its reason within one month of receipt of your request.

## **10. Contact information**

If you have questions, or wish to exercise your rights as a data subject, please contact us at [edpb@edpb.europa.eu](mailto:edpb@edpb.europa.eu) or via our [website's](#) contact page (selecting the option "Requests for the EDPB DPO").

## **11. Who can you contact to complain about the processing of your personal data?**

We encourage you to always contact us first to raise your questions or concerns. In any case, you remain entitled to send a complaint to the European Data Protection Supervisor (EDPS) using the following contact information:

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<sup>12</sup><https://www.linkedin.com/help/linkedin/answer/a522451/unable-to-retrieve-deleted-articles?lang=en-us&intendedLocale=en>

<sup>13</sup> <https://help.twitter.com/en/using-x/delete-posts>

<sup>14</sup> An exception is made to contact details on the EDPB Single Contact List, which are kept for as long as data subjects wish to be part of said list or until the EDPB is requested its removal for any additional reasons (e.g. change of contact point).

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