

## European Data Protection Board (EDPB) Specific Privacy Statement (SPS)

### **EDPB events with stakeholders including meetings and written exchanges such as via surveys/questionnaires**

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1. Introduction
2. Who is responsible for the processing of your personal data and under which legal grounds is it processed?
3. What personal information do we collect, for what purpose and through which technical means?
4. Are your personal data subject to any international transfers?
5. Who has access to your information and to whom is it disclosed?
6. How do we protect and safeguard your information?
7. How can you verify, modify or delete your information?
8. For how long do we keep your data?
9. Time limit for addressing your data modification request
10. Contact information
11. Who can you contact to complain about the processing of your personal data?

#### **1. Introduction**

In order for the European Data Protection Board (“the EDPB”/“we”/“us”/“our”) to be able to fulfil its tasks, as they are prescribed in Articles 70 and 71 GDPR, we may have to organise events, meetings or hold written exchanges with stakeholders, such as civil society organisations, businesses, or public authorities, including data protection supervisory authorities from any country in the world, in order to exchange views, information and expertise on topics which are of interest to our work. Such events or meetings can be in person or online, and such written exchanges may include emails, surveys and questionnaires.

This privacy statement explains how we process personal data to organise such events with stakeholders including any follow up actions.

#### **2. Who is responsible for the processing of your personal data and under which legal grounds is it processed?**

The EDPB is the controller for the processing of personal data for the purposes of events, meetings and written exchanges with stakeholders.

For the purposes of **organisation, management and follow-up** of an event, meeting or written exchange with stakeholders, including cooperating with public authorities, we process your personal data for the performance of a task carried out in the public interest or in the exercise of official authority

vested in the Union institution or body under Article 5(1)(a) and (2) of Regulation (EU) 2018/1725<sup>1</sup>. More specifically, as explained above, events, meetings and written exchanges with stakeholders are organised in order for the EDPB to fulfil its tasks under Articles 70 and 71 GDPR.

We may share your name with the other participants in an event, a meeting or written exchanges with stakeholders:

- on the basis of the public's interest (Article 5(1)(a) of Regulation (EU) 2018/1725) if you are from a data protection supervisory authority; or
- on the basis of your consent (Article 5(1)(d) of Regulation (EU) 2018/1725) if you are another type of stakeholder (e.g., from a civil society organisation or a business).

For the purposes of **participation** (including being part of a contact list), **publication** and **dissemination** of the event, meeting or written exchange we rely on your consent, in accordance with Article 5(1)(d) and Article 7 of Regulation (EU) 2018/1725.

For in-person events or meetings, you will only be photographed for communication purposes including publications on EDPB website and the EDPB social media accounts, based on your consent. If we decide to video-record the event or meeting, you will be included in such recording only if you provide us with your consent. Video recordings of speakers may be published on the EDPB website and the EDPB social media accounts, based on your consent.

Where we are required to process your personal data for the purposes of requests for access to documents in accordance with Regulation (EC) 1049/2001<sup>2</sup>, the lawfulness of said processing rests on Article 5(1)(b) and (2) of Regulation 2018/1725.

In case your personal data is published on the X (Twitter) or LinkedIn accounts of the EDPB<sup>3</sup>, these companies might carry out further processing of those data for which they are separate controllers<sup>4</sup>.

In case Cisco Webex is used as a video-conferencing tool, the European Parliament (EP) is a separate controller regarding the processing of personal data via Cisco Webex<sup>5</sup>.

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<sup>1</sup> Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (Text with EEA relevance.).

<sup>2</sup> Regulation (EC) No 1049/2001 of the European Parliament and of the Council of 30 May 2001 regarding public access to European Parliament, Council and Commission documents, OJ L 145, 31.5.2001, p. 43–48.

<sup>3</sup> See relevant privacy notices [https://www.edpb.europa.eu/system/files/2023-11/edpb\\_sps\\_twitter\\_account\\_en.pdf](https://www.edpb.europa.eu/system/files/2023-11/edpb_sps_twitter_account_en.pdf) and [https://www.edpb.europa.eu/system/files/2024-04/20240403\\_sps\\_linkedin\\_page\\_en.pdf](https://www.edpb.europa.eu/system/files/2024-04/20240403_sps_linkedin_page_en.pdf)

<sup>4</sup> To learn more about how these platforms process your personal data, we encourage you to read their privacy policies <https://www.linkedin.com/legal/privacy-policy> and <https://twitter.com/en/privacy>.

<sup>5</sup> For more information on processing of personal data via Cisco Webex, please consult the [European Parliament \(hereinafter “EP”\) data protection statement](#).

### **3. What personal information do we collect, for what purpose and through which technical means?**

#### ***3.1 Processed personal data***

To organise stakeholder events or meetings, including, where relevant, sending invitations and calls for expression of interest in participating, we may process the following personal data on a need-to-know basis:

- (a) your name and surname;
- (b) your email address;
- (c) your professional affiliation;
- (d) your role/occupation/title;
- (e) your professional address and phone number;
- (f) where events or meetings take place in an EU building, personal data required to invite you and ensure your access in the building in compliance with security rules in place (e.g. ID card/passport number);
- (g) your banking data, where reimbursement is foreseen;
- (h) where events or meetings take place remotely, any personal data required by service providers (e.g. videoconferencing providers) to ensure participation in the event or meeting;
- (i) photo and biography of the speakers for reference;
- (j) material (e.g. slides) that may be shared with participants after the event or meeting;
- (k) any views expressed or any comments that you may type in the chat function of the conferencing tool;
- (l) photographs and audio-video recording of speakers participating in a panel, as well as of participants to the event and in Q&A sessions.

With your consent, we may collect in advance some of the above personal data to be integrated in a single contact list for this purpose.

To gather and/or exchange written views, information or expertise with stakeholders, such as via a survey or a questionnaire, including as a follow up action after an event or meeting, the following personal data might be processed:

- (a) name and surname;
- (b) email address;
- (c) professional affiliation;
- (d) your professional address and phone number;
- (e) views expressed and/or information or expertise shared;
- (f) any personal data collected by the service provider of the survey/questionnaire tool to ensure an adequate processing of the replies.

We might include your feedback in an aggregated form in documents, which could be communicated to the EDPB members or become public such as statistics or reports. We will make sure that feedback included in such public documents cannot be attributed to you.

### **3.2 Purpose of the processing**

To exchange views, information or expertise through events, meetings or written exchanges, including surveys and questionnaires, with stakeholders, regarding subject matters falling under the work of the EDPB.

### **3.3 Technical means**

- a) To organise remote events or meetings, we may rely on external video conferencing systems such as Webmeeting or CISCO Webex;
- b) To exchange views, information or expertise, as well as collect expressions of interest in participating in the event or meeting, or ensuring participants' registrations, we may rely on external systems, such as EU Survey of the European Commission<sup>6</sup>;
- c) For in person events or meetings, we rely on IT platforms in order to invite participants and, where applicable, to reimburse them – such as European Commission's AGM<sup>7</sup> – and in order to ensure secure access to European Commission's or European Parliament's buildings – such as Vpass of the European Commission<sup>8</sup>, Vpass of the European Parliament and AXS2EP<sup>9</sup> of the European Parliament.
- d) Email services can be used to contact participants for different reasons, including to answer any queries.

## **4. Are your personal data subject to any international transfers?**

In events or meetings organised among data protection supervisory authorities for the purposes of promoting the exchange of views, information or expertise, in line with Article 70(1)(w) GDPR, we might share your contact details with the other participating data protection supervisory authorities, to the extent that these supervisory authorities are controllers in countries with which the European Commission has an adequacy decision in line with Article 47 of Regulation (EU) 2018/1725.

For all other events or meetings that are not organised among data protection supervisory authorities for the purposes of promoting the exchange of views, information or expertise, in line with Article 70(1)(w) GDPR, we do not transfer your personal data outside of the EEA.

## **5. Who has access to your information and to whom is it disclosed?**

The following entities/individuals may have access to your information:

- EDPB members and EDPB Secretariat staff members on a need-to-know and need-to-do basis;

<sup>6</sup> For more information on the processing of personal data by EU Survey of the European Commission you may read <https://ec.europa.eu/eusurvey/home/dpa>

<sup>7</sup> You can find more information about AGM (Advanced Gateway to your Meetings) here: <https://ec.europa.eu/tools/agm/de/what-agm>, and about how it processes personal data here: <https://ec.europa.eu/dpo-register/detail/DPR-EC-01141>.

<sup>8</sup> [https://commission.europa.eu/document/download/bbcd9bc6-6114-46ff-9a06-ea7bc545c01e\\_en?filename=privacy\\_statement\\_pacs\\_en.pdf](https://commission.europa.eu/document/download/bbcd9bc6-6114-46ff-9a06-ea7bc545c01e_en?filename=privacy_statement_pacs_en.pdf)

<sup>9</sup> <https://www.europarl.europa.eu/data-protect/reportPdf/printPrivacyStatement.do;jsessionid=538ED3775AF5A0141A05980C26D46A71?prefix=V3&nr=818>

- Where appropriate, the other participants to the event, meeting or written exchange;
- Service providers, usually acting as processors on behalf of the EDPB, where relevant and necessary in order to perform their services such as:
  - the European Commission as a processor for providing the EU Survey tool, and/or
  - the European Parliament as a controller upon providing Cisco Webex or as a processor when using Webmeeting;
- Members of the public in the context of requests for access to documents, in accordance with the provisions of Regulation (EC) 1049/2001 or Council Regulation (EEC, Euratom) 354/83<sup>10</sup>.

## 6. How do we protect and safeguard your information?

We keep our copies of your personal data on restricted and password-protected servers, with access limited on a need-to-know or need-to-do basis. Physical access to our premises is protected and restricted to authorised personnel only.

## 7. How can you verify, modify or delete your information?

As the individual to which the personal data relates, you can exercise the following rights:

1. access to your personal data under Article 17 of Regulation (EU) 2018/1725;
2. rectify your personal data under Article 18 of Regulation (EU) 2018/1725;
3. erase your personal data under Article 19 of Regulation (EU) 2018/1725;
4. restrict the processing concerning yourself under Article 20 of Regulation (EU) 2018/1725; or
5. exercise the right to data portability under Article 22 of Regulation (EU) 2018/1725.

Please note that these rights are not absolute rights, which means that some exceptions may apply. These rights are applied on a case-by-case basis.

In addition, you can object to the processing of your personal data under Article 23 of Regulation (EU) 2018/1725 for reasons relating to your particular situation. When you contact us to exercise this right, please explain these reasons. We will remove your personal data, unless we can demonstrate compelling legitimate grounds for the processing that override your interests, rights and freedoms.

To exercise your rights as a data subject, please see sections 9 and 10 below.

For any processing of your personal data based on your consent, you can withdraw your consent at any time, without any consequence, and as easily as you have provided it (i.e. by sending an email to the contacts indicated in section 9 below). However, please be aware that this will not affect the lawfulness of the processing based on your consent prior to withdrawing it. Further, please be aware that in case of publication on our social media accounts, the respective rules of LinkedIn<sup>11</sup> and X (Twitter)<sup>12</sup> as to deletion will also apply to any data held by them and over which they are considered the controller.

<sup>10</sup> Council Regulation (EEC, Euratom) No 354/83 of 1 February 1983 concerning the opening to the public of the historical archives of the European Economic Community and the European Atomic Energy Community.<sup>11</sup> <https://www.linkedin.com/help/linkedin/answer/a522451/unable-to-retrieve-deleted-articles?lang=en-us&intendedLocale=en>

<sup>11</sup> <https://www.linkedin.com/help/linkedin/answer/a522451/unable-to-retrieve-deleted-articles?lang=en-us&intendedLocale=en>

<sup>12</sup> <https://help.twitter.com/en/using-x/delete-posts>

## 8. For how long do we keep your data?

Personal data processed for the purposes of the event, meeting or written exchange, are kept for 5 years<sup>13</sup>. Exchanges in the chat function of the conferencing tool are deleted after the event or meeting (if retained, they are anonymised).

Your personal data may be part of documents with historical or administrative value, which are selected for preservation in the EDPB records. In this case, the personal data they contain will be kept indefinitely and - unless an exemption applies - be made public in accordance with Regulation (EEC, EURATOM) 354/83 on the opening to the public of historical archives after 30 years.

## 9. Time limit for addressing your data modification request

After receiving your request, we have one month to provide information on action taken on your request. We may extend this period by two further months, taking into account the complexity and number of the requests. In that case, we will inform you of the extension and its reason within one month of receipt of your request.

## 10. Contact information

If you have questions, or wish to exercise your rights as a data subject, please contact us at [edpb@edpb.europa.eu](mailto:edpb@edpb.europa.eu) or via our [website's](#) contact page (selecting the option "Requests for the EDPB DPO").

## 11. Who can you contact to complain about the processing of your personal data?

We encourage you to always contact us first to raise your questions or concerns.

In any case, you remain entitled to send a complaint to the European Data Protection Supervisor (EDPS) using the following contact information:

European Data Protection Supervisor (EDPS)  
Rue Wiertz 60  
B-1047 Brussels  
Belgium  
Phone: +32 2 283 19 00  
Email: [edps@edps.europa.eu](mailto:edps@edps.europa.eu)

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<sup>13</sup> An exception is made to contact details in the EDPB Single Contact List, which are kept for as long as data subjects wish to be part of said list or until the EDPB is requested its removal for any additional reasons (e.g. change of contact point).